

VIRGINIA BEACH SENIORS GOLF CLUB

CONSTITUTION AND BY-LAWS

Article I – NAME

The name of this club shall be *VIRGINIA BEACH SENIORS GOLF CLUB*, also referred to herein as the *VBSGC*.

Article II – PURPOSE

Virginia Beach Seniors Golf Club is established to stimulate interest in golf in Virginia Beach by:

Section 1. Bringing together a group of senior golfers desirous of arranging weekly golf tournaments throughout a full season;

Section 2. Promoting and fostering among the members a bond of friendly competition, fellowship and good sportsmanship;

Section 3. Promoting and conserving the best interests and true spirit of the game of golf as embodied in its ancient and honorable traditions;

Section 4. Upholding conformance to the USGA Rules of Golf;

Section 5. Providing an authoritative body to govern and conduct club competitions; and Maintaining a uniform system of handicapping for club competitions.

Article III - MEMBERSHIP

Section 1. Eligibility. Membership shall be available to male residents of the greater Virginia Beach, Virginia area (south Hampton Roads) who have reached sixty (60) years of age or older. Only golfers with a reasonable and regular opportunity to play golf with fellow members and who are willing to participate in at least 50% of scheduled tournaments will be accepted as members.

Section 2. Type and Term. Membership in the club is individual, non-transferable and is for a term of one calendar year, with all yearly memberships expiring on each December 31st.

Section 3. Non-privileged. Membership confers no privilege or voice in the operation of any golf course, clubhouse or facility of any club or course at which the VBSGC plays.

Section 4. Membership Limits. There shall be a minimum of 30 members. The maximum number of members, if any, shall be established by the Board of Directors from time to time and in such numbers as they deem to be appropriate to operate and maintain the club.
(Amended 4-7-2021)

Section 5. Membership Renewal. Members who are in good standing at the end of each calendar year, and who have satisfied the 50% requirement will be invited to renew their membership in successive years without reapplication.

Section 5. New and Former Members. New and former members may be accepted periodically when vacancies exist. The Board of Directors shall manage the process, furnishing guidance to the Membership Committee as to timing for accepting new applications and as to qualifications being sought.

Section 6. Applications. Each candidate for membership shall complete an application form and must be proposed to the Membership Committee by an active member in good standing and seconded by another active member in good standing. Applicants shall comply with the requirements of the current Membership Application form as approved from time to time by the Board of Directors. The Board of Directors shall act by vote on each candidate submitted by the Membership Committee and a majority vote is required for election to membership. Applications received when total membership is at its upper limit will be "wait listed" in the order in which they are received. (Revised 1-20-2020)

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Section 7. Refusals. The Board of Directors is authorized to refuse future membership or renewal to any current member, who in their opinion, has or displays a lack of interest and support of the club, or by voluntarily not participating in at least 50 percent of the past year's tournaments.

Section 8. Dues. Membership dues and fees if any shall be established by the Board of Directors from time to time and in such amounts as they deem to be adequate to operate and maintain the club. All monies collected shall accrue to the benefit of the membership.

Section 9. Participation Requirement. Members are required to participate in at least 50 percent of all scheduled tournaments each year to remain in good standing.

Section 10. "Emeritus" Status. Members who become unable to fulfill the 50 percent participation requirements for two consecutive years may by unanimous vote of the Board of Directors, be assigned "Emeritus" status with unlimited guest playing privileges, but not the voting privileges of a regular member. Emeritus members will not be counted towards the current membership limit and will not be eligible to compete in weekly tournaments or in the club championship. (Revised 1-20-2020)

Section 11. Emeritus Requirements. To be granted Emeritus status, the individual must be at least 80 years of age and have been a member for at least 15 years or have become physically too limited for full participation more than five years after joining the club.

Section 12. Resignation. Any member in good standing desiring to resign from the club shall notify the Secretary in writing (email preferred) who shall present it to the Board of Directors for action. No portion of dues will normally be refunded upon acceptance of a resignation.

Section 13. Suspension or Expulsion. In the event that any member of the club commits any act which reflects discredit or disrepute on the club or refuses or neglects to comply with the rules and regulations adopted by the Board of Directors or their duly appointed representatives, such member shall be subject to suspension or expulsion.

a. When necessary to determine whether this provision should be applied to a member or members, the Board of Directors may appoint a Special Committee to investigate and report on the circumstances with its recommendation made to the Board to retain, suspend or expel.

b. Notice of the Board of Directors intent to investigate whether to suspend or expel a member shall be given to that member in writing.

c. Members receiving such written notice shall have the right to be heard by the Board in person or in writing within 10 calendar days of the notice being given.

d. The Board of Directors shall act upon the investigating committee's recommendation at any regular meeting of the Board, or a special board meeting called for that purpose. A vote of two-thirds of the Board of Directors at such meeting is required to suspend or expel.

Article IV - OFFICERS

Section 1. Makeup. The officers of the VBSGC shall be President, Vice President, Secretary, Treasurer, Immediate Past President, Tournament Director, Director of Scheduling, Scoring, and Handicaps, and two Directors-at-Large. The officers shall perform the duties prescribed by the parliamentary authority adopted by the club and these Bylaws. (Revised 1-20-2020)

a. President

1) Serves as Chairman of the Board of Directors.

2) Designate one Board member other than Treasurer to sign checks on the club bank account. (Revised 1-20-2020)

b. Vice President

1) Shall serve as Chair of the Membership Committee

2) Screen membership applications and report recommendations to the Board

c. Secretary – Ex Officio member of the Membership Committee

d. Treasurer

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- 1) Propose annual budget for Board of Director approval.
 - 2) Collect dues and fees and maintains club funds in an appropriate bank account.
 - 3) Disburse funds in accord with approved budget or BOD direction.
 - 4) Maintain records of all expenditures
 - 5) Make a financial report at all meetings and prepare an end of year report for audit.
- e. **Immediate Past President.** Shall serve as a voting member of the Board of Directors.
- f. **Directors** – One serves as Tournament Director, another as Director of Scheduling, Scoring and Handicaps as described hereafter; and, the other two shall serve as Directors-at Large. (Revised 1-20-2020)

Section 2. Nominations. At least six weeks prior to the Annual Meeting the President shall appoint a nominating committee consisting of three members in good standing. Nominees for office must be members in good standing. The committee shall report its slate of nominees to the Board one month before the Annual meeting. The Secretary shall publish the nominating committee's report to the membership at least two weeks prior to the Annual Meeting. Nominations will also be accepted from the floor at the Annual Meeting. (Added 1-20-2020)

Section 3. Succession. No member shall hold more than one office at a time; and all officers may succeed themselves in office.

Section 4. Election. Officers, except for the Immediate Past President, when the slate is uncontested, may be elected by voice vote and a plurality of the votes is required to elect.

Section 5. Tellers. In the event any of the elected positions are contested, the vote will be by division of the assembly (i.e., standing vote). The President shall appoint a committee of three tellers who are not members of the Board or candidates for election to count the votes and assist in supervising the election. A plurality of the votes is required to elect. (Revised 1-20-2020)

Section 6. Term. Officers will serve for one year or until their successors are elected, and their term of office shall begin upon the close of the meeting at which they are elected.

Section 7. Vacancies. In the case of any vacancy through death, resignation, suspension, expulsion or other cause, the remaining directors, even though less than a quorum, may elect a successor by majority vote to hold office for the unexpired term of the officer whose office became vacant, and until the election of his successor.

Article V – MEETINGS

Section 1. Regular Meetings. The regular meetings of the VBSGC will occur on a weekly basis from late March to early November as outings at the golf course scheduled for the weekly tournament. Meeting locations and dates will be in accordance with the Annual Tournament Playing Schedule. Attendance at 50% of these meetings is required to maintain membership. (Added 1-20-2020)

Section 2. Spring Member Meeting. The Board will designate a date on the tournament schedule each April for the Spring Meeting of all members. This meeting is intended to preview the season, update members on Board actions taken during the off season in preparation for the new season and to conduct minor business if necessary. (Revised 1-20-2020)

Section 3. Annual Member Meeting. The Board will designate a date on the tournament schedule each November for the Annual Meeting. The purpose of this meeting is to review the season, conduct minor business if necessary, conduct the election of Officers for the following year, and to present Club Championship prizes and trophies. (Revised 1-20-2020)

Section 4. Special Meeting. A special meeting of the membership may be called by the President, and one shall be called upon the written petition signed by not fewer than twenty regular members in good standing. The purpose of the meeting shall be stated in the call. Except in cases of emergency at least seven days' notice shall be given for the meeting.

Section 5. Quorum. A quorum at any membership meeting shall be a majority of the Officers and twenty other members in good standing present in person or by proxy. Each member in

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good standing shall be entitled to one vote.

ARTICLE VI- BOARD OF DIRECTORS

Section 1. Composition. The Officers of the VBSGC, including all Directors, shall constitute the Board of Directors.

Section 2. Purpose. The Board of Directors shall have general supervision of the affairs of the VBSGC between its member meetings, fix the hour and place of meetings, make policies for and recommendations to the club, and shall perform such other duties as are specified in these Bylaws. The Board shall be subject to the orders of the VBSGC, and none of its acts shall conflict with action taken or directed by the club. (Added 1-20-2020)

Section 3. Organizational Meeting. The Board shall have an organizational meeting each year, at a date, time, and location of its choosing during November or December. The purpose of this meeting is to review the previous season and begin preparations for the next season. A tentative playing schedule for the following season should be available for review. (Added 1-20-2020)

Section 4. Winter Meeting. The Board shall have a winter meeting each year at a date, time, and location of its choosing during January or early February. The purpose of this meeting is to make final review of club policies for updating and approval, and to discuss, finalize and approve the next season's playing schedule. (Added 1-20-2020)

Section 5. Other Board Meetings. The President shall in his discretion schedule such other meetings of the Board of Directors as required from time to time to conduct the business of the club and effect its smooth operation.

Section 6. BOD Quorum. A majority of the members shall constitute a quorum at any meeting of the Board of Directors.

Section 7. Fiscal Year. The fiscal year for the VBSGC is January 1 through December 31.

ARTICLE VII - COMMITTEES

Section 1. General. The Board of Directors shall authorize and define the powers and duties of all committees and shall retain oversight of their operation. Chairmen and members of all committees shall be appointed by the President unless otherwise provided herein, and the President shall be an ex-officio member of all committees except the nominating committee.

Section 2. Membership Committee. The membership committee of three members chaired by the Vice President receives and reviews all applications and reapplications for membership. It assures applications are complete and ensures new applicants play two rounds as a guest (preferably with the proposer and/or the second). It interviews the applicant, the proposer and second, and as desired or deemed necessary other playing partners of the applicant. Make a recommendation to the Board regarding the applicant's election to membership. (Revised 1-20-2020)

Section 3. Tournament Committee. Committee is chaired by the Tournament Director and composed of Monthly Tournament Committees nominated by the Tournament Director and appointed by the Board of Directors. The Tournament Director is responsible for the following:

- a. Coordinate all scheduling matters with the Director of Scheduling, Scoring and Handicaps.
- b. Negotiate with local area golf course managers and PGA Professionals to create a recommended annual schedule of club tournaments for approval by the Board of Directors.
- c. Create and publish procedures and schedules for Monthly Tournament Committees to administer and conduct the scheduled weekly tournaments.
- d. Appoint Monthly Tournament Chairmen and Committee members to administer and coordinate the execution of the scheduled tournaments.
- e. Recommend dates and courses in the Tidewater area to the Board to be used as primary and alternate locations for the annual Club Championship.
- f. Perform such other duties as may be assigned from time to time by the President or Board

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of Directors. (Added 1-20-2020)

Section 4. Rules Committee. Rules Committee shall consist of the Board of Directors and shall be chaired and led by the Tournament Director. The committee will become familiar with the most current edition of the *USGA Rules of Golf*; paying particular attention to Rule 20 (Resolving Issues During Play). It will decide questions of fact and apply the applicable rules on questions referred to it. Rulings given by the Committee are final for VBSGC. (Added 1-20-2020)

Section 5. Scheduling, Scoring and Handicap Committee. Committee is chaired by the Director of Scheduling, Scoring and Handicaps and is composed of members nominated by the Director and approved by the Board of Directors who are familiar with all phases of VBSGC's computer scheduling, scorekeeping and handicap program (WEDGE). The committee is responsible for the following:

- a. Coordinate all scheduling, scoring and handicap matters with the Tournament Director and Monthly Tournament Committees.
 - b. Prepare and publish via email the pairings and the scoring summary sheets for scheduled weekly tournaments.
 - c. Print and provide computer generated scorecards for scheduled weekly tournaments.
 - d. Receive all scorecards and scoring summary sheets from the Committee for each tournament and review them for accuracy.
 - e. Publish the results of each tournament to the membership via email.
 - f. Enter each member's individual scores for each tournament into the VBSGC handicap system.
 - g. Maintain club handicaps for each member based only upon rounds played within the VBSGC.
 - h. Perform such other duties as may be assigned from time to time by the President or Board of Directors. (Added 1-20-2020)
- i. **Section 6. Club Championship Committee.** The Board will designate primary and alternate dates and courses on the annual tournament schedule for the Club Championship tournament. The President will appoint a Club Championship Committee of three members one of whom will be appointed chairman. The chairman will be responsible for all matters related to the conduct of the club championship.

Section 7. Social Committee. The President will appoint a chairman for this committee to arrange member luncheons in connection with the spring and annual member meetings, or for other occasions as approved by the Board of Directors.

Section 8. Nominating Committee. The President shall appoint a nominating committee consisting of a chairman and two members in good standing at least six weeks before the annual meeting. The committee shall report their slate of nominees for officer positions for the following year to the Board not later than four weeks before the Annual meeting. The Secretary shall publish the slate of nominees to the membership not later than two weeks before the Annual meeting. (Revised 1-20-2020)

Section 9. Audit Committee. The President shall appoint at the annual meeting a chairman and two members in good standing who are not members of the Board of Directors to serve as the audit committee. The auditors shall audit the Treasurer's books at the end of the fiscal year and report the results to the Board of Directors not later than at the winter meeting.

Article VIII – PARLIAMENTARY AUTHORITY

The Rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the VBSGC in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the VBSGC may adopt. (Added 1-20-2020)

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Article IX - AMENDMENT OF BY-LAWS

The Board of Directors is empowered to recommend amendment of these By-Laws provided that such action shall not be effective until approved by a two-thirds vote of the membership present at a properly noticed meeting, at which a quorum is present, held in accordance with the provisions of these By-Laws, and further provided that adequate notice has been given of the intended action and the meeting date, time and location. (Revised 1-20-2020)